

## KURANDA COMMUNITY PRECINCT ADVISORY COMMITTEE

Meeting - Tuesday, 21 June 2018

### Meeting Notes - No Quorum

**Chair:** John Baskerville

**Attendees:** John Robinson, Cr Nipper Brown, Peter Franks.

**Guests:** Cathy Retter (Envirocare) and Barry Hunter (Djabugay Aboriginal Corporation)

**Minutes:** Amy Phillips (Mareeba Shire Council).

**Apologies:** Mandy Dewey, Maggie Herbohn.

Meeting opened at 5:30pm.

#### 1. Welcome and apologies

- The Chair welcomed guests Barry Hunter and Cathy Retter to the meeting.
- Apologies noted from Mandy Dewey and Maggie Herbohn.

#### 2. Review of agenda

#### 3. Declarations of conflict of interest

Nil

#### 4. Previous Minutes and business arising

Minutes - 1 May 2018 reviewed.

**Moved:** John Robinson

**Seconded:** Cr. Nipper Brown

#### Actions Arising from Previous Minutes / Carried Forward

Action Item	Status
John Baskerville/Council's Senior Engagement Officer regarding funding sources.	Ongoing
Review Hiring Guidelines.	Completed
Link with RISE as a potential project partner with the Master Plan.	Completed
Invite Alexi Sachlikidis, Department Sport & Recreation to future KCP meeting.	Carried forward
Draft information email to project partners regarding the Master Plan priority projects and potential to work together on projects.	Completed

#### 5. Kuranda Community Precinct Master Planning Project

##### Partner Project - Djabugay Aboriginal Corporation (represented by Barry Hunter)

- Assist with interpretive elements of the plan including history and living culture
- Potential workforce to implement projects - the rangers are currently working on other projects, however, there are more potential participants
- Options include Djabugay hosted project or RISE to host the project
- Green area project - walkway to be the canvass to build the projects around

Action	Responsible
Link with community members for cultural content	Barry Hunter
Investigate options for project workforce with Djabugay and RISE	Barry Hunter
Invite Barry Hunter to the August meeting to consider the options for a project and cultural content	John Baskerville

##### Partner Project - Envirocare (represented by Cathy Retter)

- Assist with the supply and planting of plants
- Could host a workshop day / morning to plant (timing to be determined, based on optimal time to plant)
- Requirement to water trees - plants selection to also be informed by the need to water / maintain.
- Generally, plants are only watered during the establishment phase
- Potential to install a simple plastic hose (30ml) connection to run water during establishment phase
- Label trees - use a theme to determine which existing trees to label

- Barry Hunter can assist with themes including material use, food and other
- Consider the removal of trees which are not native

Action	Responsible
Envirocare members to undertake a plant audit on site	Cathy Retter
Invite Envirocare to August meeting to present the results of the plant audit	John Baskerville
Obtain quotes for installation of a 30ml connection and also running a permanent line from the existing water line	Amy Phillips

***Cathy Retter and Barry Hunter left the meeting.***

- Latest draft of plan, costs, implementation sequence
- Releasing the plan to the community

Action	Responsible
Review and update the priority projects list / implementation plan	Amy Phillips John Baskerville
Write the public document to review by CEO, Mareeba Shire Council	Amy Phillips John Baskerville

Funding opportunities to implement Master Plan include:

- Work with Council to plan to fund priority projects (either with seed-funding or contribution)
- Gambling Community Benefit Fund - 10 x \$100k projects and 1 x \$250k
- Consider establishing a "Friends of the Kuranda Community Precinct" incorporated body to act as an auspicing body for funding

Action	Responsible
Meet to finalise the priority projects list and press release for approval.	Amy Phillips John Baskerville
Work with Council's Senior Engagement Officer to monitor available funding opportunities.	John Baskerville
Discuss potential establishment of "Friends of the Kuranda Community Precinct" body with the Committee.	John Baskerville
Pending outcome of Committee discussions, research process and options with establishment of the auspicing body.	Amy Phillips

KCP Master Plan Implementation

- Committee to consider a motion to Council to:
  - Adopt the Master Plan and the implementation plan subject to the availability of funding.
  - Approve, in principle, the priority works list as recommended to be funded through the Kuranda Community Precinct reserve, grant funds and volunteer efforts.
  - Carry forward the \$5,000 already budgeted for to commence priority projects.

## 6. Walking Trail Connections

- Update from Cathy Retter regarding the project to improve 'way-finding' around Kuranda
- Objective - make this easier for non-English speaking visitors
- Walking trails brochure to be reprinted and include the Kuranda Community Precinct on the map
- Brochure will also be printed in Mandarin
- Committee supports this initiative
- Consider balance between the use of the facility as a community precinct and a site for tourists to visit, in line with the vision:

*The Precinct is a well-used and flexible community space which is available for the long term enjoyment of all Kuranda residents for recreational, sporting, cultural and educational experiences and activities. The Precinct is integrated and connected with surrounding facilities and promotes the history of the site.*

## 7. Other business

- KCP Advisory Committee - number of members.
- Street names in Kuranda.
- Meeting Quorum - Mareeba Shire Council Handbook for Advisory Committees  
A quorum is made up of 50% of the Committee and must include a Councillor, in line with the Local Government Regulation 2012. This is the basis of Council's partnership approach to advisory committees (refer: excerpt from MSC Handbook for Advisory Committees).

*The appointment of Council committees is a mechanism by which the substantive work involved in investigating, reporting on and formulating decisions with respect to particular issues or areas of Council's jurisdiction can be delegated to a select group of people.*

*The Local Government Regulation 2012 provides that a local government may:  
(a) appoint, from its councillors, standing committees or special committees; and  
(b) appoint advisory committees*

*While membership of standing committees or special committees can only include councillors, an advisory committee may include in its members, persons who are not councillors.*

- Update regarding tightening of Conflict of Interest legislation - obligation for anyone with a potential conflict of interest is to declare the conflict and leave the room for the entire discussion.

Action	Responsible
Committee members to discuss ability to participate in meetings/projects.	John Baskerville
Contact Kuranda's newly formed historical society regarding street names.	John Robinson

## 8. Next meeting

Tuesday, 3 July 2018

## Meeting closed

7:15pm