

## MINUTES

### KURANDA INFRASTRUCTURE ADVISORY COMMITTEE

Thursday 18 October 2018  
Commenced at 4:05PM

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#### Members Present:

Cr Angela Toppin (Chair)  
Fay Allen  
Anne Clarke  
Cathy Retter  
Peter Thompson  
Glenda Kirk (MSC)  
Sam Wakeford (MSC - Late arrival 4:20PM)

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#### 1. WELCOME

The Chairperson opened the meeting at 4:05pm.

#### APOLOGIES

Mayor Tom Gilmore  
Peter Franks (MSC)  
Craig Crawford  
Melanie Wicks

#### 2. MINUTES OF THE PREVIOUS MEETING

**Moved: Fay Allen**

**Seconded: Peter Thompson**

That the minutes of 23 August 2018 meeting be adopted as true and correct.

**Carried**

#### 3. BUSINESS ARISING FROM PREVIOUS MINUTES

##### Committee Positions

Vacant positions have been advertised with a closing date of 16 November 2018.

#### 4. FINANCIALS

**Moved: Cathy Retter**

**Seconded: Peter Thompson**

That the financial statement submitted at the meeting be accepted as true and correct.

**Carried**

#### 5. WAYFINDING SIGNAGE AND VISITOR APP

Wayfinding Project: Presentation from ASPECT on the outcomes of Stage 1 Audit. General discussion regarding next stages.

Visitor App: Discussion regarding intended outcomes and ensuring specifications meet the objectives of the project. Current brief doesn't focus on key objectives.

- wayfinding language and experiences are secondary to business marketing.

- itinerary planning and timing requires additional focus.
- option is to align wayfinding app with wayfinding project
- Skyrail advised they stand by their commitment to allow to piggyback onto their App

Way forward for project:

- Clearly define KIAC objectives for Wayfinding App
- Reconvene with working group and redefine brief to achieve objectives

Skyrail launching their own Mobile Platform (App). Comments regarding the problems they are trying to solve with their own business (ie - giving rainforest experience rather than views).

## 6. PROJECTS REPORT

Update on project status provided by Sam Wakeford (MSC).

### **Therwine Street**

#### Lower Therwine

- First Stage nearing access ready
- Second Stage started Week of 15 October

#### Upper Therwine

- First Stage Commence 22 October 2018
- Site Fencing / Removal of asphalt 23 October 2018

### **Centenary Park Toilet Block**

- Refurbishment Designs completed
- Tenders Called and Received
- Council to consider tender, Meeting 23 October 2018.
- Construction intended to be completed prior to Christmas

### **Walking Trails**

Two (2) projects being undertaken simultaneously: Jum Rum Walking Trail and Jungle Walk

- Preliminary discussions with specialist consultants.
- General Track Assessment completed.
- Basic Costings being developed.

### **New Wayfinding Signage**

Consultant engaged to undertake project, four (4) phases within project include;

- Phase 1: Audit of Existing Signage - completed and presented to KIAC
- Phase 2: Engagement and Concept Design to commence
- Phase 3: Develop Designs and Locations
- Phase 4: Documentation

## 7. GENERAL BUSINESS

Nil

## 8. NEXT MEETING

TBC

## 9. CLOSURE

There being no further business, the meeting closed at 5.52pm.