



Audit Committee Meeting

Mareeba Council Depot Kowa Street

Date: Thursday 10 March 2016

Time: 10:00am

MINUTES

THE MEETING OF THE MAREEBA SHIRE COUNCIL AUDIT COMMITTEE WILL BE HELD AT COUNCIL CHAMBERS, ON **THURSDAY, 10 MARCH 2016** AND THE ATTENDANCE OF EACH COMMITTEE MEMBER IS REQUESTED (K FAULKNER, CRS HOLMES AND GRAHAM).

PETER FRANKS
CHIEF EXECUTIVE OFFICER

MEMBERS IN ATTENDANCE

K Faulkner (Chairperson), Cr A Holmes, Cr M Graham

OFFICERS IN ATTENDANCE

Peter Franks (Chief Executive Officer), J McCarthy (Director Corporate and Community Services) E Tatti (Finance Manager), A Lambert (Manager Development and Governance), A Archie (Management Accountant), W Elliott and A Cornes (Grant Thornton – External Auditor), N Milikota (Pacifica – Internal Auditor) – via phone, A Unantenne (Queensland Audit Office)- via phone

APOLOGIES

DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/ CONFLICTS OF INTEREST BY AUDIT COMMITTEE AND OBSERVERS

There were no Material Personal Interests or Conflicts of Interest declared by any Councillor or senior Council officer in relation to the items of business listed on the Minutes.

CONFIRMATION OF MINUTES

Moved by Cr Holmes

Seconded by Cr Graham

"That the Minutes of the Audit Committee Meeting held on 28 September 2015 be confirmed as true and correct."

CARRIED

GOVERNANCE AND RISK MANAGEMENT

Enterprise Risk Management

ITEM-4 ENTERPRISE RISK MANAGEMENT

Moved by Cr Holmes

Seconded by Cr Graham

"For Audit Committee information."

CARRIED

EXTERNAL AUDIT

Audit Management Reports

ITEM-5 AUDIT STRATEGY 2015 - 2016

Moved by Cr Graham

Seconded by Cr Holmes

"That the Audit Committee note the report"

CARRIED

LEGISLATIVE AND REGULATORY COMPLIANCE

Major Procurement and Contractual Matters

ITEM-6 PURCHASING REPORT FEBRUARY 2016

Moved by Cr Graham

Seconded by Cr Holmes

"That the Audit Committee receive and note the report."

CARRIED

ITEM-7 PROBITY AUDIT REPORT

Moved by Cr Holmes

Seconded by Cr Graham

"That the Committee note the report"

CARRIED

GENERAL BUSINESS

Nil

NOTIFICATION OF SIGNIFICANT LEGAL MATTERS - CEO

De-Amalgamation Cash Split Judicial Review Update

MATTERS TO BE REPORTED TO COUNCIL

Nil

NEXT MEETING OF AUDIT COMMITTEE

The next meeting of the Audit Committee will be held at Mareeba 10:00 am on Wednesday 10 August 2016

There being no further business, the meeting closed at 11.21 pm.

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K Faulkner
Chairperson